

	国恒认证检测（广东）有限公司 G-Eternal Certification & Inspection(GuangDong) Co.,Ltd	编号 Doc. No.: GEC-PD-05 更新日期 Update date: 2023/6/1
	公开文件--管理体系认证收费标准 Public Document -----Guidance of Certification Fee Standard	版本/次: Version/ Edition: A/3

公开文件

Public documents

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编制：技委会 Prepared by: Technical Committee

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本文件依 ISO/IEC17021-1:2015 《合格评定 管理体系审核与认证机构的要求 第1部分：要求》
(CNAS-CC01:2015) 及 IAS、国家认监委、认可委有关的认证认可规则、指南及综合公司实际编制

This document is prepared in accordance with ISO/IEC 17021-1:2015 Conformity assessment —
Requirements for bodies providing audit and certification of management systems — Part 1: Requirements
(CNAS-CC01:2015) and the relevant certification and accreditation rules and guidelines of the IAS、CNCA、
CNAS and GEC'S operation regulations.

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1. 目的 Objective

为使拟向本公司申请质量、环境及职业健康安全管理体系（下称管理体系）认证的组织（以下称组织或受审核组织）了解本规定的收费规定，特制定本说明。

In order to make organizations (hereinafter referred to as organizations or audited organizations) who intend to apply for the certification of quality, environment and occupational health and safety management system (hereinafter referred to as management system) from our company understand the charging regulations of this regulation, this instruction is specially formulated.

2. 适用范围 Appropriate Scope

适用于拟向本公司申请管理体系认证的所有组织。

Applicable to all organizations that intend to apply for management system certification from the company.

3. 权责 Responsibility

获证组织：对本规定的遵守和实施。

Certified organization: compliance and implementation of this regulation.

本公司：依 CNAS/CNCA/CCAA 要求转化为文件并对外公开和实施及更新。

Our company: According to the requirements of CNAS/CNCA/CCAA, it will be converted into documents and made public, implemented and updated.

监管单位：对使用过程的例行/非例行检查和监管。

Supervision unit: routine/non-routine inspection and supervision of the use process.

4. 定义 Definition

参考 CNAS-CC01:2015 管理体系认证机构要求等其他行政制度及本公司文件规定

Refer to CNAS-CC01:2015 management system certification body requirements and other administrative systems and company documents

5. 程序说明 Program Description

5.1 制定依据：Basis for formulation:

ISO/IEC17021-1: 2015 《合格评定 管理体系审核和认证机构要求第 1 部分：要求》（CNAS-CC01: 2015）

ISO/IEC17021-1:2015 "Conformity Assessment Management System Audit and Certification Body Requirements Part 1: Requirements" (CNAS-CC01:2015)

CNAS-CC105: 2016 《确定管理体系审核时间(QMS、EMS、OHSMS)》

CNAS-CC105: 2016 "Determination of Management System Audit Time (QMS, EMS, OHSMS)"

中华人民共和国合同法 Contract Law of the People's Republic of China

《中华人民共和国认证认可条例》

Regulations of the People's Republic of China on Certification and Accreditation

认证证书转换监督备案办法

《认证机构公平竞争规范——与认证证书有关的有违公平竞争行为约束》

《认证机构公平竞争规范——管理体系认证价格暂行规定》（2009 年修订）

Measures for Supervision and Filing of Certification Certificate Conversion

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"Code of Fair Competition for Certification Bodies - Constraints on Behaviors Violating Fair Competition Related to Certification Certificates"

"Standards for Fair Competition of Certification Bodies - Interim Provisions on the Price of Management System Certification" (revised in 2009)

5.2 流程说明 Process description

5.2.1 单体系认证基础价格要求 Basic price requirements for single-system certification

企业员工人数	QMS 基础价格	EMS/OHSMS 基础价格		
		根据申请认证组织环境因素复杂程度的不同,或风险程度的不同,按高度复杂、中度复杂和低度(有限)复杂的等级,或一级、二级、三级风险程度,分别设定基础价格		
		高度污染/一级	中度污染/二级	低度(有限)污染/三级
65 人以下	12000	16000	14000	12000
66—125 人	18000	25000	23000	21000
126—275 人	21000	30000	28000	26000
276—625 人	28000	38000	36000	34000
626—1175 人	32000	46000	43000	40000
1176—1550 人	36000	54000	51000	48000
1551—2000 人	40000	62000	59000	56000
2001 人以上时	每增加一个审核人日, 认证收费最少增加 2400 元			

注 1: 在下列情况下, 可以根据认证工作量的变化适当提高认证费用(但不限于)

1) 对于具有专项要求的认证, 审核人日(指一个人工作一天的工作量:8 小时)数将适当增加, 相应的认证费用应适当增加。例如: 就建筑施工组织质量管理体系认证而言, 审核依据增加了 GB/T50430 标准的要求(本公司暂不受理 GB/T50430 认证活动);

1) For certifications with special requirements, the number of auditor man days (referring to the workload of one person working a day: 8 hours) will be appropriately increased, and the corresponding certification fees should be appropriately increased. For example: as far as the quality management system certification of construction organizations is concerned, the audit basis adds the requirements of the GB/T50430 standard (the company does not accept GB/T50430 certification activities for the time being);

2) 同等人数规模, 但组织内部机构复杂程度不同。例如: 一个集团性公司下属若干子公司/分公司/事业部同时申请认证, 与单一公司申请认证, 尽管人数可能相同, 但认证的复杂程度和工作量显然不同, 前一企业的认证费用可能高于后一企业;

2) The same number of people, but the complexity of the internal organization of the organization is different. For example: several subsidiaries/branches/business divisions of a group company apply for certification at the same time. Although the number of people applying for certification may be the same as that of a single company, the complexity and workload of certification are obviously different, and the certification fee of the former company may be higher than the latter enterprise;

3) 组织人数规模相同, 单元产品复杂程度不同。例如, 一个企业认证覆盖单类产品, 另一个企业认证覆盖多类产品, 认证的复杂程度和工作量显然不同, 认证费用将可能有所区别。

3) The number of people in the organization is the same, but the complexity of the unit products is different. For example, one enterprise's certification covers a single type of product, while another enterprise's certification covers multiple types of products, the complexity and workload of the certification are obviously

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different, and the certification fee may be different.

4) 组织人数规模相同，但分场所数量和地域分布不同。例如，一个企业管理体系覆盖的所有员工在同一区域工作，另一个企业管理体系覆盖的员工分布在与总部距离不等的若干分场所，由此带来的认证工作量显然不同，认证费将可能有所区别；

4) The number of people in the organization is the same, but the number of locations and geographical distribution are different. For example, if all the employees covered by one enterprise management system work in the same area, and the employees covered by another enterprise management system are distributed in several sub-sites with different distances from the headquarters, the workload of certification will obviously be different, and the certification fee will be different;

5) 组织人数规模相同，但产品生产过程复杂程度不同。例如，劳动密集型生产和高度自动化水平生产、产品生产过程全部内部控制和部分生产过程分包等等，由此带来的认证工作量显然不同，认证费将可能有所区别。

5) The number of people in the organization is the same, but the complexity of the product production process is different. For example, labor-intensive production and highly automated production, internal control of the entire production process and subcontracting of part of the production process, etc., the workload of certification caused by this is obviously different, and the certification fee may be different.

注 2：企业同时申请多体系认证时，应按申请认证的不同领域分别核算与企业规模一致的基础价格，以此基础价格之和为基础，按本文 5.2.3 的要求核算折扣价格。

Note 2: When an enterprise applies for multi-system certification at the same time, it should calculate the basic price consistent with the scale of the enterprise according to the different areas of the application for certification. Based on the sum of the basic prices, the discounted price should be calculated according to the requirements of 5.2.3 of this article.

5.2.2 监督审核的基础价格为相应初审基础价格的 1/3；再认证的基础价格为相应初审基础价格的 2/3。5.2.2 The basic price of surveillance audit is 1/3 of the corresponding basic price of initial review; the basic price of re-certification is 2/3 of the corresponding basic price of preliminary review.

5.2.3 两体系结合审核的基础价格为相应的两个单体基础价格之和的 75%；三体系及以上结合审核的基础价格为相应的若干单体基础价格之和的 65%。

5.2.3 The basic price of combined audit of two systems is 75% of the sum of the corresponding basic prices of the two individual systems; the basic price of combined audit of three systems and above is 65% of the sum of the corresponding basic prices of several single systems.

5.2.4 本基础价格为认证费总价，不含交通费和食宿费。

5.2.4 The basic price is the total price of the certification fee, excluding transportation expenses, board and lodging expenses.

5.2.5 其他费用：Other fees:

1) 审核现场分散在不同地点（同类性质的生产现场），每多一处增加 1 个人/日，不同性质的另议。

1) The audit sites are scattered in different places (production sites of the same nature), and each additional site will add 1 person/day, and the different nature will be discussed separately.

2) 所有因审核发生的食宿交通费用（包括初审、监督审核及再认证）由受审核方承担或按合同约定执行。

2) All board, lodging and transportation expenses (including initial audit, surveillance audit and re-certification) incurred due to the audit shall be borne by the auditee or implemented according to the contract.

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- 3) 如需加印证书另收工本费，500 元/每份，证书加印费在印发证书前支付
- 3) If you need to print the certificate, you will be charged an additional cost, 500 yuan/each, and the certificate printing fee will be paid before the certificate is issued
- 4) 组织如扩大认证范围，请与本公司业务部联系。
- 4) If the organization expands the scope of certification, please contact the business department of our company.
- 5) 子证书注册费 1000 元/套。
- 5) The sub-certificate registration fee is 1,000 yuan/set.

6. 参考文件 Reference Document

依 5.1 According to Clause 5.1

7. 使用记录 Using Record

GEC-04-01 认证申请及评审表

GEC-04-01 Assessment Application and Contract Review Form

GEC-04-02 报价单

GEC-04-02 Quotation